

Migrating to the Open:

Moving Scholarly Journals to
the IR

Ellen Phillips
University of New Hampshire
School of Law





Each Journal is Unique

- What groups published the journal in the past?
- Did the university work with any outside groups?
- Clues in old print back issues?
- Each journal should have a Permissions Editor, often a faculty member.

Step One: Secure the Rights



- Compare mastheads for differences in document types.
- Look at publication dates & frequency.
- Special issues and editorial trends.
- Check your back file against a commercial database.

Step Two: Inventory the Journal



- Pick a Creative Commons License for your site (optional).
- Decisions on labels (ex: Journal Matter vs. Front Matter).
- Preserve as Published?
- Masthead & TOC as a separate article? Who is the author?
- Custom citation field?
- Standardize titles for reoccurring articles such as Editor's Notes, Book Reviews, etc.

Step Three: Decisions, Decisions, Decisions



- Document workflow.
- Prepare to revise as needed.
- Update documentation.
- Share.

Step Four: Workflow Development



Law School Journals in the Scholars' Repository

In the past year UNH Law has added three journals to Digital Commons.



Follow

Browse the *University of New Hampshire – School of Law* Collections:

[Continuing Legal Education](#)

[IP Basics](#)

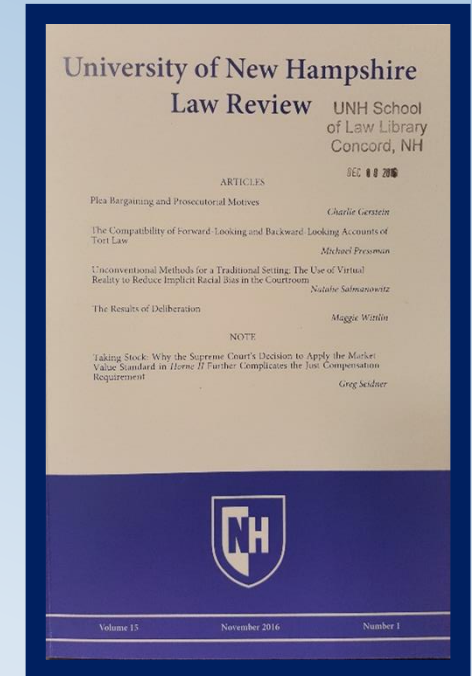
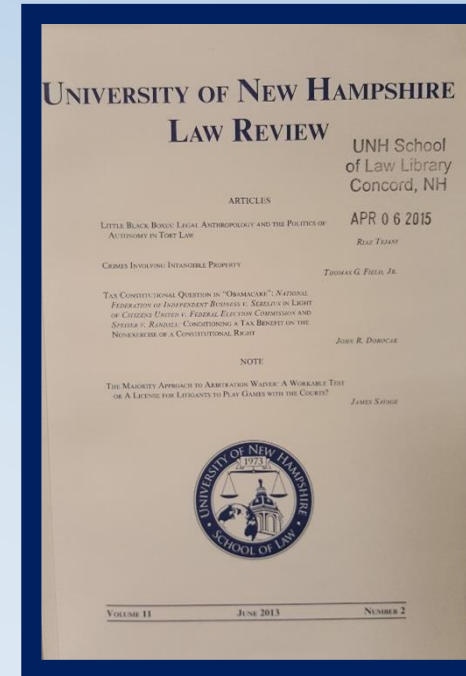
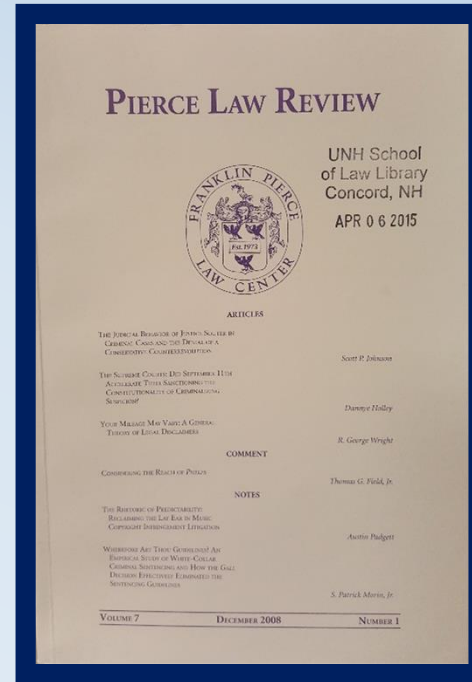
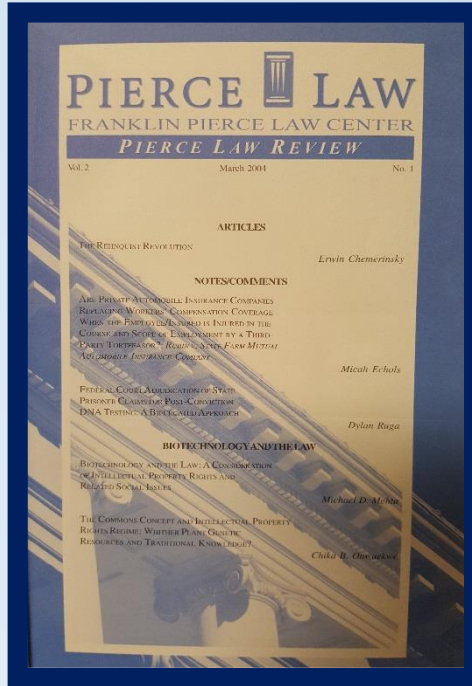
[Legal Scholarship](#)

[Magna Carta: Enduring Legacy, 1215-2015](#)

[RISK: Health, Safety & Environment \(1990-2002\)](#)

[UNH Law Alumni Magazine](#)

[University of New Hampshire Law Review](#)



UNH Law Review

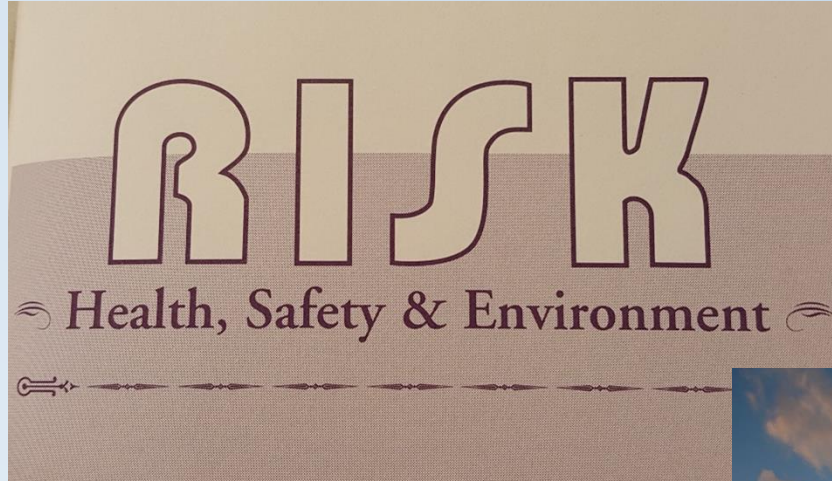
- Flagship publication
- Two to four issues per year
- Recreates print as closely as possible

- Annual Training Event
 - bepress
 - ILL Presentation
 - Vendor Sponsorship
- Ongoing Support
 - Tutorials
 - Additional Training and Troubleshooting as needed



UNH Law Review

Creating Buy-in, Increasing Enthusiasm



RISK
(1990-2002)

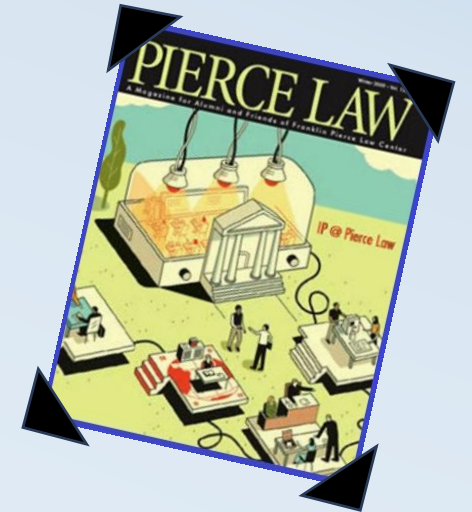
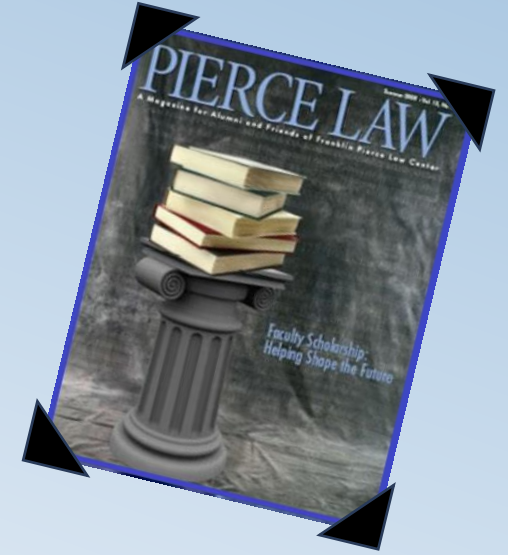
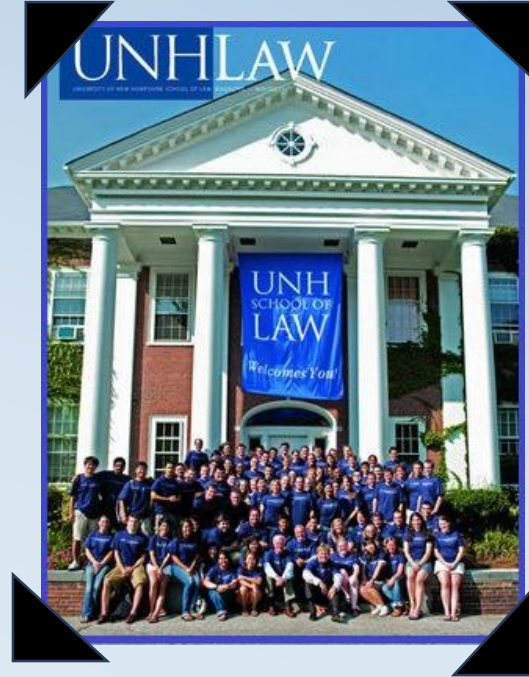
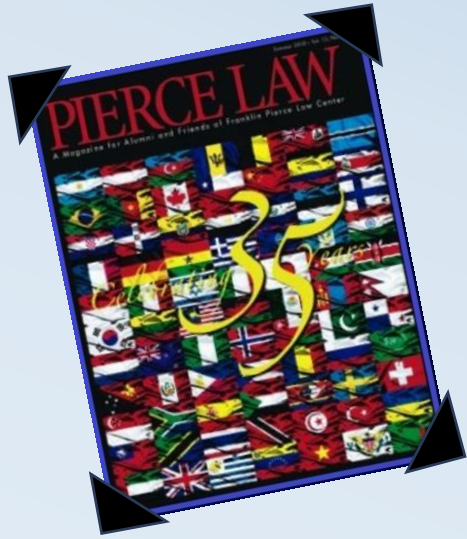


- Legacy Journal
- Peer Reviewed
- Scientific Content
- Previously Hosted Online as Individual Articles



- Previously Hosted Online as Individual Articles

RISK
(1990-2002)



UNH Law Alumni Magazine

A Legacy Comes Back to Life

- Start gathering data.
- Refine collection strategy later.
- Check Dashboard frequently for interesting activity.

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a.fn.scrollspy=d,this},a(window).on("load.bs.scrollspy")  
y),+function(a){use strict";function b(b){return this.each(function(){var  
e[b]()}}var c=function(b){this.element=a(b)};c.VERSION="3.3.7",c.TRANSITION_DURATION=150,c.proxy  
opdown-menu"),d=b.data("target");if(d||(d=b.attr("href"),d=d&&d.replace(/.*(?=#[^\s]*$)/,"")),!  
st a"),f=a.Event("hide.bs.tab",{relatedTarget:b[0]}),g=a.Event("show.bs.tab",{relatedTarget:e[0]  
faultPrevented()){var h=a(d);this.activate(b.closest("li"),c),this.activate(h,h.parent(),function  
trigger({type:"shown.bs.tab",relatedTarget:e[0]}))}}},c.prototype.activate=function(b,d,e){func  
u>.active").removeClass("active").end().find('[data-toggle="tab"]').attr("aria-expanded",!1),  
ia-expanded",!0),h?(b[0].offsetWidth,b.addClass("in")):b.removeClass("fade"),b.parent(".dropdo  
().find('[data-toggle="tab"]').attr("aria-expanded",!0),e&&e()}var g=d.find(">.active"),h=e&&  
e")||!d.find(">.fade").length);g.length&&h?g.one("bsTransitionEnd",f).emulateTransitionEnd  
;var d=a.fn.tab;a.fn.tab=b,a.fn.tab.Constructor=c,a.fn.tab.noConflict=function(){return a.fn.t  
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se strict";function b(b){return this.each(function(){var d=a(this),e=d.data("bs.affix"),f="ob  
-typeof b&&e[b]()}}var c=function(b,d){this.options=a.extend({},c.DEFAULTS,d),this.$target=a  
null,this.pinnedOffset=null,this.checkPosition();c.VERSION="3.3.7",c.RESET="affix affix-top  
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"bottom"==this.affixed)return null!=c?!(e+this.unpin<f.top)&&"bottom":!(e+g<=a-d)&&"bottom"  
l!=c&&c?"top":null!=d&&i+j>a-d&&"bottom"},c.prototype.getPinnedOffset=function(){if(this  
.RESET).addClass("affix");var a=this.$target.scrollTop(),b=this.$element.offset();return  
WithEventLoop=function(){setTimeout(a.proxy(this.checkPosition,this),100)  
ent.height(),d=this.options.offset,e=d.top,f=d.bottom  
peof e&&(e=d.top(this.$element))&&  
ent.css("top","")
```

Metrics Prove Value

**Ellen Phillips
University of New Hampshire
School of Law Library**

**ellen.phillips@law.unh.edu
603-513-5159**

scholars.unh.edu/law



Discussion

- How to handle title changes.
- Indexing Tips.
- Excel hacks for quick batch formatting.




User Side View


[Home](#) > [LAW](#) > [UNH LR](#) > [Vol. 2 \(2004\)](#) > [No. 1](#)

[University of New Hampshire Law Review](#)


Volume 2, Number 1 (2004) Pierce Law Review

Prefatory Matter

 [Table of Contents, Volume 2, Number 1, 2004](#)
Editorial Board

 [Masthead, Volume 2, Number 1, 2004](#)
Editorial Board

Articles

 [The Rehnquist Revolution](#)

Configuration Page

ISSUE CONFIGURATION

Issue Title (optional):

Is this a special issue? ☐

Issue Date (Format: MM/DD/YYYY):

Hide this issue so that it's not displayed on the site. ☐

Title for Editor Notes for this Issue (optional):

Optional Editor's Note/Issue Introductory Text - HTML format:

How to Handle Title Changes

- Indexing

- Keyword development
- Taxonomy Terms
 - No scope notes, but you can review sources (MeSH, CILP). Some sources are clearer than others.
- Terms from a commercial database not preferred, check your license.
- Use terms from author's own webpage (SSRN, Selected Works, ResearchGate, etc.) instead.

- Cataloging

- MARC tags
- Subject Headings
 - LCSH has scope notes.
- Copying allowed using OCLC software
- Can base one record on another.

Indexing ≠ Cataloging

This formula joins cells.
 Drag the formula down to copy it, then select the whole column, copy it, and paste just the values back in.
 Use Ctrl+F to find and remove extra spaces, misplaced commas.

These are HTML tags to make the title appear italicized.

v(1)2004.xls [Compatibility Mode] - Excel

FILE HOME INSERT PAGE LAYOUT FORMULAS DATA REVIEW VIEW

Phillips, Ellen

K1

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	A	B	C	D	E	F	G	H	I	J	K	L	M
1		title		author1_fr	author1_fr	author1_l	vol.	pg.	yr.	title	Editorial	author1_mname	author1_Ina
2		Table of Conter		Editorial		Board	2	iv	2004	U.N.H. L. Rev.			
3		Masthead, Volu		Editorial		Board	2	1	2004	U.N.H. L. Rev.			
4		The Rehnquist		Erwin		Chemerins	2	55	2004	U.N.H. L. Rev.			
5		Are Private Auto		Micah		Echols	2	75	2004	U.N.H. L. Rev.			
6		Federal Court A		Dylan		Ruga	2	130	2004	U.N.H. L. Rev.			
7		Biotechnology a		Michael	D.	Mehta	2	200	2004	U.N.H. L. Rev.			
8		The Commons		Chika	B.	Onwuekw	2	225	2004	U.N.H. L. Rev.			

Excel Hacks for Quick Batch Formatting